

→ SPD(W)/E

Ruling

E1/801
27.6.19.

CLW/Chittaranjan

No: GMA/IT/UMID-19

Dated: 25-06-2019

All Personnel Officers

Sub: Unique Medical Identity Card generation renewal and periodical updating

Ref: This Office circulated No.GMA/Ruling/53-E(3) dated 06-06-2019


As per Railway Board guidelines on implementation of UMID in Indian Railways, a circular was issued for generation of UMID Card to all the employees and retired employees of CLW. To implement UMID the Users, i.e. the Establishment Clerk, Establishment Officers are to be nominated who will act as the verifying authority and approving authority.

Accordingly, all Personnel Officers are already assigned the role of UL-2 administrator. The concerned officer has to register himself in the UMID portal and nominate the UL-3 administrator, preferably the non-gazetted staff/Supervisor of the Establishment Section for further nomination down the line. Once the UL-3 administrator is nominated, the UL-3 has to log in to the system and nominate the Establishment Clerk who will deal the cases received from the portal as well as choose the Establishment Officer, who will approve the issue of card. The process, if not initiated from the Personnel Department, the next course of action cannot be commenced. As per Rly. Board guideline of Medical Cards will be defunct after the cut of date. Hence the registration process has to be undertaken on war-footing and the card to that effect to be generated without any further delay. Accordingly, the target date is chalked out and appended below:-

- (1) Registration of Personnel Officer – 27/06/2019
- (2) Registration of UL-3 – 27/06/2019
- (3) Registration of Establishment Clerk and assignment of Establishment Officers – 28/06/2019.

The registration process of the employees working under different departments has to be commenced by 1st July' 2019 and should be completed by 15th July' 2019. For any difficulty or discrepancy, the support team of IT Cell may be contacted through APO/HQ.

The matter may be treated as Most Urgent and necessary set up may please be made and circulated among the staff for registration under UMID.


25.6.19
Dy.CPO(G&A)
For PCPO

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PCPO- for kind information please.