



CHITTARANJAN LOCOMOTIVE WORKS
CHITTARANJAN
PERSONNEL DEPARTMENT

No. GMA/Genl./89C(Re-engagement) of Stenographers

Date : 24.02.2020

NOTICE

1. Chittaranjan Locomotive Works(CLW), under the Ministry of Railways, Government of India desires to re-engage Retired Railway Stenographers for the post of Stenographers in CLW offices at Chittaranjan, Kolkata/HWH, Bangaluru and Mumbai for a duration up to 01.12.2020 or attaining the age of 65 years or till availability of regularly selected candidates, whichever is earliest, on the terms and conditions stipulated in para-2 below :-

Sl.No	Category	Number of Vacancies	Medical Classification	Rate of monthly Remuneration
1.	Stenographers	15	C-1 (Cey-one)	Monthly remuneration of the retired employee being re-engaged is to be governed in terms of Board's letter No. E(NG)II/2007/RC-4/CORE/1 dt. 24.10.2019

Retired Stenographers can apply for one or more place of postings, however, Railways reserve the right to consider the appointment of the selected candidates at any place of posting out of the options given by the candidates and the decision of Railway shall be final.

2. The detail terms and conditions applicable for re-engagement of retired Railway employee are as under :-

- (i) The retired employees covered under the safety Related Retirement Scheme/ Liberalised Active Retirement Scheme for Guaranteed Employment for Safety staff (LARSGESS) are not eligible for re-engagement.
- (ii) The Re-engaged employees would be on full time re-engagement basis, as per the monthly remuneration indicated in Para-1, for a period up to **01.12.2020** or attaining the age of 65 years or till the vacant posts are filled up by regularly selected promotion/RRB candidates, whichever is earlier.
- (iii) All the candidates should have good physical, sound mental conditions as per Railway Medical Standards. They will be subjected to medical examination as per extant Railway rules and those who are found fit in the prescribed medical classification will be re-engaged.
- (iv) Retired staff re-engaged in the Railways will not have any claim or right for his/her continuity in service or automatic extension of the period of re-engagement. These services will be terminated at the end of the engagement period.
- (v) The Railway administration will be at liberty to terminate the re-engaged retired employees by giving 15 days' notice at any time during the re-engagement period without assigning any reason whatsoever. The services of the retired employees shall also be terminated forthwith, if he/she/they is/are found to be mentally or physically incapacitated.
- (vi) In case of unsatisfactory work or misconduct on the part of the personnel so re-engaged, Railway reserves the right to terminate the engagement at any time without assigning any reason.

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- (vii) The Retired staff are personally responsible for payment of professional tax, income tax and other duties/taxes levied by the State/Central Government from time to time.
- (viii) The detail instructions regarding duties and responsibilities, while on execution of Re-engagement agreement with Railway Administration, shall be given to the selected Retired staff along with offer of engagement.
- (ix) The Railway Administration reserves right to cancel, amend or otherwise modify all or any of the terms of this notification without assigning any reason(s) thereto.
- (x) The suitability and competency of staff shall be adjudged before such re-engagement and the issue of their safety record as well as safety and other operational requirements as needed are adequately addressed.
- (xi) Removed/ Dismissal/ Compulsory/ Voluntarily Retired Railway employee are not eligible for re-engagement.
- (xii) The re-engaged employee will not be eligible for any kind of leave. For absence if any, appropriate deduction will be made from the monthly remuneration.
- (xiii) Application should be addressed to **Assistant Personnel Officer(Admn), Chittaranjan Locomotive Works, Po: Chittaranjan, Dist: Paschim Bardhaman, West Bengal, Pin-713331.**

3. Eligible and willing Retired Railway staff may submit their application in prescribed format annexed with the notification, along with two recent passport size photographs (one to be affixed on the application form) and self attested xerox copy of Service Certificate cum Pensioner's Identity Card, Pension Payment Order, Aadhaar Card, Pan card, 1st page of Bank's Pass Book indicating A/C No. & IFSC No. etc. **Last date for submission of application is 14.03.2020. No application will be entertained after the closing date.**

4. Any modification in the prescribed application format or incomplete application or unsigned application or application without required enclosures (as mentioned at para-3 above) will not be entertained and liable to be summarily rejected.



(B. P. Naik)

Assistant Personnel Officer(Admn)

Copy to:

1. Secretary to GM - For kind information of GM,
2. PCMM, PCEE, PCME, PFA, PCMO, PCPO, PCE, SDGM & CVO
3. Dy.CPO(W), Dy.CPO(G&Admn)- for information please.
4. SPO(W/E),
5. Sr.PRO - For wide publicity and publication in the leading Bengali, Hindi & English newspaper,
6. APO(HQ) - For uploading on the CLW's official website.
7. APO(Gaz), APO(Res), AWO, APO(SF)
8. Joint Secretary/Staff Council/CLW/CRJ,
9. General Secretary/All India SC/ST Railway Employees Association/CLW/CRJ,
10. General Secretary/All India OBC Railway Employees Association/CLW/CRJ,
11. Notice Board.



for Principal Chief Personnel Officer

**PROFORMA FOR APPLICATION FOR RE-ENGAGEMENT OF RETIRED RAILWAY
EMPLOYEE FOR THE POST OF STENOGRAPHERS**

To,
PCPO,
CLW/Chittaranjan.

Paste one recent
Passport size
photograph

Sir,

I, the undersigned, hereby would like to render my willingness to be re-engaged for the post of Stenographer against Notification No. GMA/Genl./89C(Re-engagement) of Stenographers dated 24.02.2020

1. Options for place of posting :
2. Name in full (Capital letters) :
3. Designation :
4. Father's Name :
5. Date of Birth :
6. Date of Retirement :
7. Office from which retired :
8. PPO No. :
9. Age as on 24.02.2020 :
10. Basic Pay + DA drawn on retirement date :
11. Basic Pension as per PPO :

I declare that the above information is true to the best of my knowledge and agree to be re-engaged as per terms and conditions mentioned in your notice. I do submit the following documents for your kind information and consideration please.

- (a) Copy of Service Certificate cum Pensioner's Identity Card, Pension Payment Order, Aadhaar Card, Pan card, 1st page of Bank's Pass Book indicating A/C No. & IFSC No.
- (b) Two recent Passport size photographs.

(Signature of the Applicant)

Contact No.:

Present Address:

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