

ALL CONCERNED


Sub: Routing of Medical Cards through concerned Establishment Section.

As per prevailing system for generation of new Medical Identity Cards/ addition/ deletion of members, it is observed that several disputes are arising related to more than one wife, discrepancies in name & Date of Birth of family members etc. consequent in delay in disposal of settlement dues & pension causing much hardships to wards of deceased employees & further the number of cases increases on account of administration.

As such, to avoid such disputes it has been decided that applications of employees opting for issue of new medical Identity Card/addition/ deletion in existing Medical Identity Card have to be invariably routed through concerned establishment for verification/authorisation/entry in record about family particulars by Shop Incharges before issuance of Medical Identity Card.


Without verification/ authorisation from concerned establishment section, any modifications in New/ Existing Medical Identity Card may not be accepted for administrative purpose.

This is to be strictly complied.


20.6.20
Dy. CPO(W)

Copy to:

1. PCPO - For kind information.
2. PCMO, HA - For kind information.
3. Dy. CME/Plant, Dy. CME/Mfg, Dy. CME/M&P, Dy. CME/ Plant/ SF, Dy. CEE/EL, Dy. CEE/ D&D, Dy. CEE/ M,, Dy. CEE/ Conv., Dy. CEE/TMD, Dy. CEE/ TMM, Dy. CME/ELB, Dy. CME/ ELF, Dy. CME/ ELA, Dy. CEE/Plant, Dy. CEE/D&D-II, Dy. CEE/D-I, Dy. CEE/D-II, Dy. CEE/ P&I, Dy. CEE/Loco/ Assembly - For information and taking necessary action for any violation.
4. SPO(W)/E, AWO, APO(W)/ M - For taking necessary action.
5. Ch. OS - E-I(E), E-I(M), E-II, E-III, E- V, E- VI, E- VII, E- IX, - For necessary action regarding the same.
6. All shop supervisors - Kindly obtain authentication invariably before new issue of Medical Identity Card/ Index Card or any modification in Medical Identity Card/ Index Card. This is to be strictly complied.


20.6.20
Dy. CPO(W)