

STAFF BENEFIT FUND
CLW/CHITTARANJAN

No:- MW/Wel/59(SBF) Non Technical

Dated:- 23 .12.2019

ALL CONCERNED

Sub:- Award of Non Technical Scholarship for the year 2019-20

It is proposed to award non technical scholarship to selected 15 students at the rate of Rs 500/- per month pursuing education in any Non Technical Degree/Post Graduate courses from any recognized institution on the basis of merit for the year 2019-20 to Non Gazetted Railway Employees irrespective of pay drawn to assist their children for studying higher Non Technical Education(Degree/Post Graduation) alongwith the renewal of scholarship awarded in the earlier years .

Staff may also apply in favour of their brothers /sisters who are fully dependent upon them enclosing authentic proof in respect of their sole dependency on the employees as per pass rules.

SC/ST candidates should submit the application form with the caste certificate issued by DM /Dy.Commissioner /SDO in support of proof of belonging to the reserved community.

The courses offered by Open Universities /Institutions through correspondence are not eligible for scholarship.

Eligibility of application:- Any Non Technical degree/post graduation degree

Criteria:- Eligibility criteria are **minimum 60% in 10+ 2 standard** for the students studying degree course and **55% in Graduation** for students studying Post Graduation Degree course).First preference will be extended to post Graduate (Non Technical degree courses pursued after Graduation and second preference will be extended to Non Technical Degree courses& integrated Post Graduate Courses (5 years).

Application form:- Application form for Non Technical Scholarship will be available in website www.clw.indianrailways.gov.in ----- News & Recruitment ----- Important Notice

Amount of scholarship:- Rs 500/- p.m (For selected 15 students)

Last date:- Application for Non Technical Scholarship duly filled in and supported with relevant educational certificates /documents may be submitted through proper channels as to reach AWO & Secy.SBFMC by **22 .01.2020**.

Mode of payment:- **Payment of scholarship will be made through the BANK ACCOUNT OF THE SCHOLAR CHILD**

One Time grant of Non- Technical Scholarship during 2019-20 :- .The candidate /student not selected on merit basis for first 15 will however be awarded **one time grant @ Rs 3000/- per annum** in order of merit as per the marks obtained in Graduation and Higher secondary (10+ 2) examination and availability of fund .


AWO & Secy./SBFMC
For PCPO& Chairman/SBFMC

Enclosures:- 1. Xerox copy of H.S. Mark sheet

2. Original Bonafide certificate

3. Xerox copy of April19 Payslip

4. Xerox copy of student pass book first page

5. Caste certificate if any

APPLICATION FOR NON-TECHNICAL SCHOLARSHIP FROM STAFF BENEFIT FUND
Notice No. MW/Wel/59(SBF)NonTechnical **Dated:- .2020**

1.	Name of the Employee			
2.	Designation		T/No.	
3.	Office		No. of Children	Mobile No.
4.	Control No.		Bill Unit No.	Community SC/ST
5.	Basic Pay		5.a	Level in 7 th CPC
6.	Amount received in last year from SBF			

7.	Name of the student in whose favour the scholarship is sought for	Relationship with the employee (Son/(Daughter/Brother/Sister))	
8.	Date of birth of the student (dd/mm/yyyy)	Present application is for new scholarship or renewal (TICK MARK)	NEW RENEWAL

13. Marks obtained in each examination (Enclosed Mark Sheet for each examination) [**Percentage of marks to be calculated taking into account the marks obtained in all subjects appearing at the Marks Sheet**]

Examination Passed	Year of passing	Total marks of examination	Total marks obtained	Division	Percentage %
Secondary					
Higher Secondary					

10.	Name of the Institute where presently studying	Name of the course
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11.	Date of admission at the Institute (dd/mm/yyyy)	Duration of course (in yrs.)	Year of study (1 st /2 nd /3 rd etc.)	Degree/ Diploma/Post Graduation
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12.	Whether in receipt of any scholarship /financial assistance (YES/NO)	If yes then mention the source of scholarship/financial assistance
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(Submit certificate in original from the Institute as per specimen copy attached with this form)

13. Details of the Bank Account held by the student (Photocopy of 1st page of Bank Pass Book)

Name of the Account Holder	Account Number	Bank Branch & IFSC code	
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I hereby declare that the information furnished above are true and I am liable for disciplinary action, if any of the information furnished above proved to be incorrect at any point of time.

No. of enclosure:

Date:

Signature of the employee

To the best of my knowledge, the particulars given above are true and his/her case is forwarded for consideration.

Signature of controlling officer/In-charge with official seal

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TO WHOM IT MAY CONCERN

This is to certify that Sri/Km. _____
Son/Daughter of _____ is a bonafide student
of this Institution and undergoing the course of _____.

He/She is the student of _____ year of _____ Semester.

The total duration of the course is _____ years. He/She is not enjoying any
financial assistance/Scholarship from this Institution during the year _____.

Further the following particulars are certified.

1. Date of Admission : _____
2. Session beginning from the month : _____
3. Month and year of completion of course: _____
(In case of final year student only)
4. Whether the Institute is recognized/by : _____
any eminent University.

Signature of Principal/In-charge with office seal

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