

CLW – Chittaranjan

No. Dy.CPO(W)/AS/Modernisation of Office

Dated : 25-11-2019

1. M/s. Saroj Enterprises, Kalyangram, Block – 6, PO- Achra, Paschim Barddhaman, Pin – 713335.
2. M/s. D. P. Construction, Simantapally, Rupnarayanpur Bazar, Paschim Barddhaman, Pin – 713364.
3. M/s. Param Enterprise, West Rangamatia, Raupnarayanpur Bazar Burdwan, WB, Pin – 713335.
4. Notice Board.

Sub : Submission of sealed quotation for Modular Office Record keeping storage facility Cabinet in Confidential Cell, Personnel Branch, works Office.

Personnel Branch Confidential Cell at Works Office under Dy. CPO(W) is required modular Record keeping office Cabinet for keeping record of Staff. You are requested to submit sealed quotation for supply, installation & commissioning with necessary training. Necessary proper authorization should be attached.

Scope of Work

SI No.	Parameters	Description
1	Item	Modular record keeping storage facility cabinet.
2	Size	Customizable as per office space. Total office space is about 600 sq. feet.
3	Opening and closing system	Circular wheels and movable section covers will be installed.
4	Make	Godrej or similar.

You are requested to submit the sealed quotation within 05 (five) days from the receipt of this letter.

Thanking you,

Yours faithfully,



(Ashish Sachan)

Dy.Chief Personnel Officer(W)