

APPLICATION FOR APPLYING 'NOC' FOR PASSPORT

To,
The CPO/CLW.

PASTE YOUR
RECENT PASSPORT
SIZE PHOTOGRAPH

(Thro' Proper Channel)

Sir,

Sub: Request for issue of "No-Objection Certificate" for Passport.

To be Attested by the
Controlling Officer

I wish to obtain a Passport for visiting (Country & Address) _____/future tour Purpose.
I request that I may kindly be granted 'No Objection Certificate'. My details are given below:-

1. Name:			
2. Father's Name:			
3. Designation:		4. T/No.:	
5. D.O.B:		6. D.O.A:	
7. Cont. No.:		8. Shop/Office:	
9. Bill Unit No.:		10. Dept.:	
11. Under whom working(Dy.HOD):	12. Reason for obtaining Passport:		
13. Previous Passport (if any): (Give details and attach photocopy)	13(a) Passport No:	13 (b) Date of Issue:	13(c) Date of Expiry:

14. An undertaking by the employee for obtaining the Passport.

- (a) I will abide by the provision of Indian Passport Act, Indian Custom Act and any other Act of the Government of India.
- (b) I will not request for release of foreign exchange from Railways and will make my own arrangement for foreign exchange required for the trip.
- (c) I understand that issue of passport will be subject to the clearance from Civil Authorities and the Income Tax Department.
- (d) I will not pursue any study, training or employment while aboard without prior permission of the Administration.
- (e) I will not indulge in any activity which might be prejudicial to the interests of India or any other foreign country and that the activities during my stay at abroad will not affect the friendly relations between India and any other country/countries.
- (f) I will get the approval and sanction of leave from the appropriate competent authority every time before proceeding abroad.
- (g) I will abide by the general conditions as laid down by the Government of India from time to time.
- (h) I have read the provisions under section 6 (2) of Passport Act 1967 and certify that these are not attracting in my case. There is nothing under the provision of said act which can debar me for obtaining a passport.

Encl: (i) Photocopy of Valid Railway Identity Card (both side).

(ii) Photocopy of recent Pay-Slip. (iii) Photocopy of previous passport (if any, in case of re-issuance)

(iv) Separate Unattested Five (05) Nos. recent Passport size photograph. (Same as affixed in application form)

Note: Please check the enclosure from (i) to (iv) before submission of the application to avoid rejection.

15. Contact/Phone Number of Employee:	16. Signature of Employee	
17. I.D Card No.:	18. I.D Card Date of Issue:	19. Place:
	/ /20	20. Date: / /20

FOR OFFICIAL USE ONLY

- 1. The particulars have been duly filled in by the employee and the same is **verified**.
- 2. No **DAR case** is pending against the above named employee.

(Signature of the Estt. Controlling Officer
with **Designation** & **Stamp**)

Forwarded to CPO/CLW for necessary action.

Date: ____/____/20____