

Office of the **CEE/CLW/Dankuni**
CLW/Chittaranjan

No. CLW/Dankuni/Screening/305

Date: 29-01-2016

All Zonal Rlys & Production Unit of Indian Railways

NOTIFICATION

Sub: Inviting options from working Non-Gazetted staff of Zonal Railways & Production Units of Indian Railways for transfer to Electric Loco Assembly & Ancillary Unit of CLW (ELAAU/CLW), P.O- Dankuni, Dist- Hooghly, State-West Bengal, Pin-712311.

LAST DATE OF RECEIPT OF OPTION: 31-03-2016

1. Options are invited from eligible staff of Indian Railways from different departments for transfer to Dankuni. The number of vacant posts Department wise as well as category wise for ELAAU/Dankuni may please be seen at **Annexure 'B' to 'G'**.
2. The willing employees of Indian Railways, Production Units are advised to exercise their options for transfer to ELAAU/Dankuni in the prescribed proforma attached in **Annexure 'A'** duly filled in all respect and submit it to CPO/CLW through proper channel.
3. All CPOs of Zonal Rlys & Production Unit of Indian Railways are requested to arrange to send all applications in a bunch category wise to CPO/CLW/CRJ duly verifying the service particulars within **31-03-2016** on top priority basis.
4. The eligibility criteria to the posts for which options are invited is enclosed at **Annexure- 'B' to 'G'**. The candidates/employees having residual service of less than 05 years (before superannuation) as on **31-03-2016** are not eligible.
5. The application/option of candidates who fulfill the requirements as mentioned above and against whom no DAR, SPE and Vigilance cases are pending, will be considered.
6. Applications/Options received without getting it forwarded through the Cadre Establishment Officer (Personnel Officer) and also after the closing date will not be entertained.
7. Acceptance/rejection of application of the employees will be at the sole discretion of CLW Administration.

8. Posting at Dankuni will be initially for a period of **two years** which may be extended/curtailed at the discretion of the administration without assigning any reason depending upon the functioning of ELAAU/CLW, DKAE.
9. Staff drawing higher grade pay due to MACP etc. are eligible to apply against the notified post in Substantive Grade.
10. Staff working in lower grade pay of any post may be considered if staff in requisite grade pay has not opted/not suitable. However, they will not be granted out of turn promotion & will work in present pay and grade pay only.
11. The lien of the employees will be maintained with respective parent cadre of Zonal Railways & Production Units for promotion, seniority and all other purpose as usual. A decision will be taken at a later date whether a separate cadre will be created or not. All the optees working in ELAAU/CLW at DKAE at that time will abide by that policy.

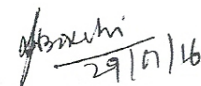
They will be eligible for all the allowances as admissible at Dankuni, Railway station of Eastern Railway. The payment of salary of the staff opted and posted in ELAAU/CLW at DKAE will be made through Bank only. No other mode of payment will be allowed.

12. Staff transferred to Dankuni may be permitted for retention of quarters if any for 02 years only, on normal terms and conditions for which proposal is being sent to Railway Board for approval.

This circular may be given wide publicity. Information may also please be obtained through CLW website www.clw.indianrailways.gov.in.

This issue with the approval of the competent authority (General Manager)

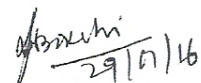
DA: Annexure 'A' to 'G'


29/07/16

(A. Senbokshi)

Sr. Personnel Officer (Admn)
For Chief Personnel Officer

- Copy to – (i) General Manager (P) of Zonal Rlys & Production Unit of Indian Railways.
- (ii) All Notice Boards.
 - (iii) Secretaries of Zonal NFIR & AIRF units
 - (iv) Joint Secy. Staff Council (with 25 copies).
 - (v) Secretary, SC/ST Association (with 05 copies).
 - (vi) Secretary, OBC Association (with 05 copies).
 - (vii) All concerned.


29/07/16

For Chief Personnel Officer

Dankuni
29/07/16

PROFORMA

Application-cum-Option for joining Electric Loco Assembly & Ancillary Unit of CLW, Dankuni.

1. The category for which option is exercised:

(Indicate the name of the Category, Deptt. PB & GP). Separate application should be submitted for each category applied.)

Department	Category	PB	GP

2	Name in full (IN CAPITAL LETTERS)	:	
3	Community (UR/SC/ST/OBC)	:	
4	Father's Name	:	
5	Present designation	:	
6	Department	:	
7	Present Pay Band & Grade Pay	:	
8	Pay in Pay Band	:	
9	Present Office address	:	
10	Date of Birth (in Christian Era)	:	
11	Date of joining in Railways	:	
12	Date of posting to the present Pay Band and Grade Pay	:	
13	Educational Qualification	:	
14	Technical Qualification	:	
15	Knowledge of computer (Yes/No.)	:	
16	Bill Unit No. & Control No.	:	
17	Ticket No.	:	
18	Contact Number (Mobile No.)	:	
19	Additional information, if any, which you would like to mention	:	
20	Savings Bank A/c. No.	:	
21	Name & Branch of the Bank	:	

I do hereby solemnly declare that all the statements/particulars made in the above application are true and correct to the best of my knowledge and belief. I fully understand that in the event of any information furnished being found false or incorrect, my candidature for the screening of the post will be automatically cancelled and I will have no claim for the same. I accept that the period of posting for 2 years can be extended /curtailed at the discretion of administration without assigning any reason. I will abide by the policy that will be framed at a later date regarding creation of separate cadre as mentioned at item 11 of the Notification No - CLW/Dankuni/Screening/305, dated: 28-01-2016. I am ready to join immediately at Dankuni.

Date:

Signature
Name of Applicant

CERTIFICATE

Certified that the particulars stated above have been verified from the Service Record of the concerned employee and found to be true and correct for the said screening.

In case he/she gets short listed, he/she will be relieved to join Electric Loco Assembly & Ancillary Unit of CLW (ELAAU/CLW), Dankuni.

Signature
Name of the Cadre Establishment Officer
Of Zonal Rlys and PU's

Dankuni
29/01/16

Official Stamp

DEPARTMENT - ELECTRICAL

Sl. No.	Category	Pay Band	Sanction Posts	Vacant posts	Grade. Pay	Eligibility condition	Remarks
1	SSE	9300-34800	15	05	4600	THE EMPLOYEE SHOULD BE WORKING ON REGULAR BASIS IN THE CATEGORY , PAY BAND & GRADE PAY MENTIONED HERE AND BELONG TO THE DEPARTMENT CONCERNED OF CLW.	NUMBER OF POSTS MAY CHANGE .
2	JE	9300-34800	08	03	4200		
3	Sr.Tech/E. Fitter	9300-34800	10	10	4200		
4	Tech-I/E.Fitter	5200-20200	26	17	2800		
5	Tech-II/E.Fitter	5200-20200	13	07	2400		
6	Tech-III/E.Fitter	5200-20200	13	09	1900		
7	Sr.Tech./Cr. Driver	9300-34800	1	00	4200		
8	Tech-I/Cr. Driver	5200-20200	3	02	2800		
9	Tech-II/Cr. Driver	5200-20200	1	01	2400		
10	Tech-III/Cr. Driver	5200-20200	1	00	1900		
11	Helper	5200-20200	18+1	01	1800		
12	Peon	5200-20200	4	00	1800		
13	TADK	5200-20200	4	01	1800		
14	Ch.OS	9300-34800	1	00	4600		
15	OS	9300-34800	1	00	4200		
16	PS-II	9300-34800	1	01	4600		
17	Sr. Steno	9300-34800	2	00	4200		
18	Jr. Steno	5200-20200	1	01	2400		
		Total	124	58			

SI No 8 & 9:- Staff belongs to Mechanical Department Can also apply.

SI No- 13 is filled up by Competent Authority.

DEPARTMENT - MECHANICAL

Sl.No.	Category	Pay Band	Sanction Posts	Vacant Posts	Gr. Pay	Eligibility condition	Remarks
1	SSE	9300-34800	8	0	4600	<p style="text-align: center;">THE EMPLOYEE SHOULD BE WORKING ON REGULAR BASIS IN THE CATEGORY , PAY BAND & GRADE PAY MENTIONED HERE AND BELONG TO THE DEPARTMENT CONCERNED OF CLW.</p>	<p style="text-align: center;">NUMBER OF POSTS MAY CHANGE .</p>
2	JE	9300-34800	4	2	4200		
3	Sr. Tech/FLT Driver	9300-34800	1	1	4200		
4	Tech Gr.I/FLT Driver	5200-20200	1	1	2800		
5	Tech Gr.II/FLT Driver	5200-20200	1	1	2400		
6	Tech Gr.III/FLT Driver	5200-20200	1	1	1900		
7	Tech-I/M.Driver	5200-20200	1	1	2800		
8	Tech-II/M.Driver	5200-20200	1	1	2400		
9	Loco Pilot	5200-20200	2	2	2400		
10	Sr.Tech(Fitter)	9300-34800	5	4	4200		
11	Tech-I(Fitter)	5200-20200	11	3	2800		
12	Tech-II(Fitter)	5200-20200	5	4	2400		
13	Tech-III (Fitter)	5200-20200	5	4	1900		
14	Tech-I/Painter	5200-20200	1	1	2800		
15	Tech-II/Painter	5200-20200	1	1	2400		
16	Tech-I/Welder	5200-20200	1	1	2800		
17	Tech-II/Welder	5200-20200	1	0	2400		
18	Helper	5200-20200	8	1	1800		
19	Peon	5200-20200	1	1	1800		
20	TADK	5200-20200	1	1	1800		
21	Sr.Steno	9300-34800	1	1	4200		
22	Ch.OS	9300-34800	1	1	4600		
		Total	62	33			

SI No- 3,4,5,6,7,8,14,15,16:- Staff belongs to S&T, Civil Engg,Electrical & Stores Departments can also apply.
SI No- 20 is filled up by Competent Authority.

DEPARTMENT - MEDICAL

Sl.No.	Category	Pay Band	Sanction Posts	Vacant posts	Gr. Pay	Eligibility condition	Remarks
1	Staff Nurse	9300-34800	1	0	4600	THE EMPLOYEE SHOULD BE WORKING ON REGULAR BASIS IN THE CATEGORY , PAY BAND & GRADE PAY MENTIONED HERE AND BELONG TO THE DEPARTMENT CONCERNED OF CLW.	NUMBER OF POSTS MAY CHANGE .
2	Chief Pharmacist	9300-34800	1	1	4600		
3	Dresser Gr.I	5200-20200	1	1	2800		
4	Dresser Gr.II	5200-20200	1	1	2400		
5	Hospital Attendant	5200-20200	2	2	1800		
		Total	6	5			

DEPARTMENT – PERSONNEL

Sl. No.	Category	Pay Band	Sanction Posts	Vacant Posts	Gr. Pay	Eligibility condition	Remarks
1	CS&WI	9300-34800	1	1	4600	THE EMPLOYEE SHOULD BE WORKING ON REGULAR BASIS IN THE CATEGORY , PAY BAND & GRADE PAY MENTIONED HERE AND BELONG TO THE DEPARTMENT CONCERNED OF CLW.	NUMBER OF POSTS MAY CHANGE .
2	S&WI	9300-34800	1	1	4200		
3	Ch OS	9300-34800	1	0	4600		
4	OS	9300-34800	1	0	4200		
5	Peon	5200-20200	1	0	1800		
6	Steno Gr.I	9300-34800	1	0	4200		
7	Clerk Gr.II	5200-20200	2	0	1900		
8	TADK	5200-20200	1	1	1800		
Total			9	3			

Sl No- 8 is Filled up by Competent Authority

DEPARTMENT - CIVIL ENGINEERING

Sl.No.	Category	Pay Band	Sanction Posts	Vacant Posts	Gr. Pay	Eligibility condition	Remarks
1	SSE/Works	9300-34800	1	0	4600	THE EMPLOYEE SHOULD BE WORKING ON REGULAR BASIS IN THE CATEGORY , PAY BAND & GRADE PAY MENTIONED HERE AND BELONG TO THE DEPARTMENT CONCERNED OF CLW.	NUMBER OF POSTS MAY CHANGE .
2	JE/P. Way	9300-34800	1	1	4200		
3	Sr.Tech/Valve Man	9300-34800	1	1	4200		
4	Helper	5200-20200	3	3	1800		
5	Peon	5200-20200	1	0	1800		
Total			7	05			

DEPARTMENT – STORES

Sl. No.	Category	Pay Band	Sanction Posts	Vacant Posts	Gr. Pay	Eligibility condition	Remarks
1	CDMS	9300-34800	2	1	4600	THE EMPLOYEE SHOULD BE WORKING ON REGULAR BASIS IN THE CATEGORY , PAY BAND & GRADE PAY MENTIONED HERE AND BELONG TO THE DEPARTMENT CONCERNED OF CLW.	NUMBER OF POSTS MAY CHANGE.
2	DMS	9300-34800	2	0	4200		
3	Ch.OS	9300-34800	1	0	4600		
4	OS	9300-34800	1	0	4200		
5	Stenographer Gr.I	9300-34800	1	1	4200		
6	Helper	5200-20200	2	2	1800		
7	Peon	5200-20200	1	0	1800		
8	TADK	5200-20200	1	1	1800		
Total			11	05			

SI No- 8 is Filled up by Competent Authority.