

Ministry of Railways  
CHITTARANJAN LOCOMOTIVE WORKS  
Office of Chief Personnel Officer  
Chittaranjan, Dist. Bardhaman(West Bengal) PIN-713331

**Employment Notice No. GMA/MR/Rectt./Cultural Quota/2013-14**

Date of Issue: **21-08-2013**; Closing Date: **28-09-2013**; Closing Time : 17.00 Hrs.  
(for residents of Andaman Nicobar & Lakshadweep; Closing Date **10-10-2013**  
Closing Time : 17.00 Hrs.)

**Recruitment against Cultural Quota for the year 2013-2014**

1. Applications are invited from Indian nationals for recruitment of two vacancies against Cultural Quota in Group 'C' in Pay Band Rs.5,200-20,200/- (G.P. Rs.1,900/-) (RSRP-2008)in CHITTARANJAN LOCOMOTIVE WORKS for the year 2013-14.Candidates fulfilling the following eligibility conditions may apply :-

<b>2. Cultural Disciplines :</b>	<b>i) Vocal Music</b> - <b>01 Vacancy</b> <b>ii) Dance(Classical)</b> - <b>01 Vacancy</b>										
<b>3. Minimum Educational and Professional Cultural Qualification</b>	<p><b>Essential :</b></p> <p><b>I. Educational Qualification:</b> Pass in Matriculation or its equivalent from a recognized Board. (50% marks in the aggregate will be required for NTPC categories 50% marks are not required for SC/ST candidates and for candidates having higher qualification)</p> <p><b>2. Professional Qualification :</b></p> <p>i) <b>Vocal Music</b> : Possession of Degree/ Diploma / Certificate in Vocal Music from Government recognized Institute:</p> <p>ii) <b>Dance (Classical)</b>: Possession of Degree / Diploma / Certificate in Classical Dance from Government recognized Institute.</p> <p><b>Desirable :</b></p> <p>i) Experience in the relevant field and performance given on AIR/Door Darshan etc.</p> <p>ii) Prizes won at National level.</p>										
<b>4. Age as on 01-01-2014</b>	<b>UR: 18 – 30 Years, OBC: 18 – 33 years, SC/ST : 18 – 35 Years.</b>										
<b>5. Selection procedure</b>	<p>Eligible candidates will be assessed on the following basis :</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 80%;">Item</th> <th style="width: 20%;">Marks</th> </tr> </thead> <tbody> <tr> <td>i) Written Test: Consists of 50 objective type questions relating to General Knowledge, Arithmetic and Reasoning. (There will be negative marking of 1/3 marks for each wrong answer)</td> <td style="text-align: center;"><b>50</b></td> </tr> <tr> <td>ii) Assessment of talent in the relevant cultural discipline on the basis of <b>Practical Demonstration</b>.</td> <td style="text-align: center;"><b>35</b></td> </tr> <tr> <td>iii) Assessment of talent in the relevant cultural discipline on the basis of <b>Testimonials / Prizes</b> etc.</td> <td style="text-align: center;"><b>15</b></td> </tr> <tr> <td style="text-align: center;"><b>Total :</b></td> <td style="text-align: center;"><b>100</b></td> </tr> </tbody> </table>	Item	Marks	i) Written Test: Consists of 50 objective type questions relating to General Knowledge, Arithmetic and Reasoning. (There will be negative marking of 1/3 marks for each wrong answer)	<b>50</b>	ii) Assessment of talent in the relevant cultural discipline on the basis of <b>Practical Demonstration</b> .	<b>35</b>	iii) Assessment of talent in the relevant cultural discipline on the basis of <b>Testimonials / Prizes</b> etc.	<b>15</b>	<b>Total :</b>	<b>100</b>
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**N.B:** There will be a common Written Test for both the Disciplines (Vocal Music and Dance/Classical). Candidates who qualify in the Written Test will only be called for Practical Demonstration and Assessment of Talent as mentioned at (ii) & (iii) above respectively.

<b>6. Application Fee</b>	<b>UR and OBC candidates</b> should submit with the application an <b>Indian Postal Order/ Bank Draft/ Cash receipt issued by Cash Office, CLW/Chittaranjan</b> (issued after the date of issue of this notification) for an amount of <b>Rs.-40/-(forty)</b> drawn in favour of <b>FA&amp;CAO, Chittaranjan Locomotive Works, Chittaranjan</b> , payable at <b>Chittaranjan/ SBI/Chittaranjan</b> . SC/ST, Ex. Servicemen, Physically challenged, women, minority candidates (Muslims, Christians, Sikhs, <b>Buddhists &amp; Zorastrians (Parsis)</b> ) and candidates belonging to economically backward classes (whose family income is less than ` 50,000/- per annum) need not pay this fee.
<b>7. Address for sending Application by POST/Drop Box.</b>	Chief Personnel Officer, Chittaranjan Locomotive Works, P.O. Chittaranjan, District – Burdwan, State – West Bengal PIN CODE - 713331.

### **8. How to Apply :**

- (i) Fill the application after carefully reading the employment notice.
- (ii) Submit the application in the format prescribed at Annexure-A on good quality A-4 size white paper.
- (iii) Application should be filled up by the candidate in his/her own handwriting in English/ Hindi using Blue/Black ball point pen. Application with typed entries signature and capital letters will be rejected.
- (iv) Applicants should write the sample declaration statement in his/her own handwriting in running hand in the space provided in the application form. Applications without the written declaration will be rejected.
- (v) Applicants should affix one recent clear passport size photograph on the application at the space provided, revealing the full face. Applications with hazy, unclear photos will be rejected. He/She should keep copies of same photograph for further use, if required.
- (vi) Applicants should enclose with the application a set of legible Xerox copies of all certificates, in proof of Cultural Qualification, Educational Qualification, Age, SC/ST/OBC status etc.
- (vii) UR/OBC candidates should enclose application fee as explained at Para-6 above without fail.
- (viii) Applicants should fill all columns, including signature at prescribed place, in the application without fail. Application form with incomplete entries will be rejected.
- (ix) Applicants should clearly indicate one of the Cultural Disciplines notified as at Para-2 of the notification Applications without indicating this cultural discipline will be rejected.
- (x) Applicants should write on the top of the envelope containing the application as follows: "Application against cultural quota recruitment 2013-14".
- (xi) Application should reach the address shown at Para-7 above on or before the closing date and time mentioned at the top of this notification. Railway Administration shall not be responsible for any postal delays. Late receipt of applications would be summarily rejected.
- (xii) Serving government Employees should intimate their employers that they are applying for the post. However, during the time of Practical Demonstration/Interview, if called for, they should produce No Objection Certificate from the present employer.

## **9. Other Terms and Conditions:**

- (i) Applicants should possess requisite educational and cultural qualifications as on the date of submission of application.
- (ii) (a) the Matric or equivalent Board Certificate in proof of minimum educational qualification/date of birth should be those issued by a recognized Board or equivalent recognized institution.(b) the Degree/Diploma/Certificate in the relevant cultural discipline notified under Para-3 above should be those issued by govt. recognized institute.
- (iii) Discrepancies in details/certificates submitted with the application may render the candidate ineligible at any time during the selection.
- (iv) Date of written test/Practical Demonstration will be uploaded on CHITTARANJAN LOCOMOTIVE WORKS website [www.clw.indianrailways.gov.in](http://www.clw.indianrailways.gov.in). Applicants are advised to visit the website regularly for such information.
- (v) Eligible applicants will be issued with call letters for written examination to their correspondence address. Change in dates/venue for written test, practical demonstration, certificate verification etc. shall not be entertained under any circumstances. If any candidate whose name figures in eligible list on the website does not receive call letter at least one week before the date of written exam, the candidate should collect duplicate call letter from the office of Chief Personnel Officer two days before the exam date. Failing which he/she will not be allowed to sit in the written examination.
- (vi) Candidates who are called for written examination and/or Practical Demonstration have to make their own arrangements for costumes, instruments, assisting persons and accommodation etc. as may be required.
- (vii) SC/ST candidates will be eligible for free rail travel in second class for attending written test/Practical Demonstration.
- (viii) Selected candidates have to pass the requisite medical fitness standards prior to appointment.
- (ix) In the event of appointment as office clerks in Group-C, candidates will be required to acquire typing proficiency of 30 w.p.m in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment, and till such time appointment will be provisional.
- (x) There is no community reservation against Cultural quota recruitment. SC/ST and OBC candidates seeking age relaxation should submit latest copy of community certificate issued by competent designated officers in the format prescribed for appointments to posts under the Government of India. Candidates seeking exemption from payment of fee as stipulated at Para-6, must submit certificate in the prescribed proforma of SC, ST, PH and economically backwardness etc.
- (xi) Candidate on their selection and appointment should continue to participate in cultural functions/events of Railway in the event of his/her selection. Non participation will attract the violation of conduct Rules.
- (xii) Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected.
- (xiii) Railway administration will not be responsible for any postal delay/wrong postal delivery of applications or call letters or any other recruitment related correspondence whatsoever at any stage of the selection process.
- (xiv) CHITTARANJAN LOCOMOTIVE WORKS, CHITTARANJAN reserves the right to cancel or modify recruitment process without assigning reasons thereof. Decision of Chief Personnel Officer or higher authority of CHITTARANJAN LOCOMOTIVE WORKS in all matters relating to this recruitment shall be final.

- (xv) Applicants are advised to check the list of applicants whose applications get rejected which will be published on Chittaranjan Locomotive Works website [www.clw.indianrailways.gov.in](http://www.clw.indianrailways.gov.in). after the closing date of this notification. No other intimation of rejection would be communicated to such candidates.
- (xvi) The recruitment process is purely based on the merit of the candidates. Canvassing in any form will attract disqualification.

**10. INVALID APPLICATIONS:**

Candidates are requested to read all instructions carefully before sending their applications otherwise their applications are likely to be rejected on one or more of the following reasons.

- (i) **Applications received after the closing date and time.**
- (ii) **Applications not in the prescribed format or which are incomplete /illegible in any manner.**
- (iii) **Candidates not having the required educational/professional qualifications on the date of applying the application form in terms of the stipulation of notification.**
- (iv) **The candidate is underage/overage as on 01-01-2014 in terms of the stipulation of notification.**
- (v) **More than one application submitted by the same candidate for same discipline..**
- (vi) **Applications without latest photo not being pasted in the Space Provided.**
- (vii) **Applications without the declaration being re-produced by the candidates in their own handwriting in the space provide in the application form in running hand writing.**
- (viii) **Application without signature or with signatures in capital letters.**
- (ix) **Copies of required enclosures as mentioned under Point-8(vi) of the Notification.**
- (x) **Candidates name figuring in debarred list.**
- (xi) **Any other irregularity, considered by the Railway Administration that would render the application invalid.**
- (xii) **UR/OBC candidates not enclosed the requisite fee in terms of Para-6 of Notice.**

**11. Caution:** Recruitment is purely merit based. CHITTARANJAN LOCOMOTIVE WORKS have not appointed any agents or coaching centers for acting on its behalf for this recruitment .Candidates are cautioned against any false claims made by any unscrupulous persons/agencies of getting them selected in this recruitment on illegal consideration. If you come across any such person/agencies please do inform, Chief Personnel Officer, CHITTARAJAN LOCOMOTIVE WORKS, Chittaranjan, District Bardhaman, State: West Bengal, Pin-713331. They can also inform the Chief Vigilance Officer, Chittaranjan Locomotive Works, Chittaranjan, District - Bardhaman, State: West Bengal, PIN-713331.

FOR CHIEF PERSONNEL OFFICER

## APPLICATION FORM

Employment Notice No. GMA/MR/Rectt./Cultural Quota/2013-14 Dated: 21.08.2013.

<b>Post Applied for (Para 2 of Notification)</b>		<b>Please paste your recent passport size colour photo not more than three months old, without cap &amp; sunglasses.</b>
<b>1. Cultural Discipline</b>	<b>Candidate should write the Discipline</b>	
(i) Vocal Music  OR  (ii) Dance(Classic)		
<b>2</b>	Name of candidate (in Block letters):	
<b>3</b>	Father's Name	

<b>4</b>	<b>Date of Birth</b>			
	DD	MM	YYYY	
<b>6</b>	<b>Community (Tick)</b>			
	SC	ST	OBC	UR

<b>5</b>	<b>Age as on 01.01.2014</b>		
	Year	Month	Days

**7. Address for Communication:**

PIN -

<b>8</b>	Nationality	
<b>9</b>	Religion	
<b>10</b>	Sex (M/F)	
<b>11</b>	Marital Status (Married/Single)	

<b>12</b>	Nearest Railway Station (in English only for issue of free Railway Pass for SC/ST Candidate)	
<b>13</b>	Visible marks of Identification (Moles./Cut marks etc on your body)	i.
		ii.

<b>14</b>	<b>a. Education Qualification Details</b>			
	<b>Qualification</b>	<b>University/Board</b>	<b>Year of passing</b>	<b>% of Marks/Grade</b>
	Matriculate /10th Class			
	Higher Secondary/ XII			
	Degree & Above			
	<b>b. Professional Qualification</b>			
	<b>Cultural Qualification</b>	<b>University/ Institution</b>	<b>% of Marks / experience</b>	<b>Year of Passing</b>
	Diploma			
	Degree			
	Experience/ Prizes			

**15. Declaration by the candidates(copy the passage in the box below in running hand writing of the candidate)**

I do hereby declare that all the particulars given above by me in regards to my Age, Educational Qualifications, Cultural Achievements, etc. are true and to the best of my knowledge. I am aware that in the event of any information furnished by me is found false/incorrect at any stage, even after my selection/posting, my candidature will be rejected summarily and I am also liable for criminal action.

Place:

Contact / Phone Number

Date:

Signature of the Candidate (in running handwriting)