

**APPLICATION FOR PERMISSION TO APPEAR IN THE COMPETITIVE
EXAMINATION / EMPLOYMENT OUTSIDE RAILWAYS**

To,
The General Manager,
CLW/Chittaranjan.

(Thro' Proper Channel)

Sir,

Sub: Request for issue of "No-Objection Certificate" for Competitive Exam for outside Railways.

I wish to appear in the Competitive Examination/Employment outside Railways. Therefore, I request you to grant me 'No Objection Certificate'. My details are given below:-

1. Name:			
2. Father's Name:			
3. Designation:		4. Caste:	

5. Cont. No.:		6. T/No.:	
7. Bill Unit No.:		8. Shop/Office:	
9. D.O.B:		10. D.O.A:	
11. Pay Band:		12. Grade Pay:	
13. Under whom working (Dy. HOD):			14. Dept.:

15. Reason for obtaining Permission (Examination/Post applying):				
16. Previous NOC in the current year. If any, mention details:				
17. Availing NOC for Examination in the current year(Please Tick) :	1 st time	2 nd time	3 rd time	4 th time

18. An undertaking by the employee for obtaining the Permission:

- I will take of my own leave duly sanctioned by the appropriate Competent Authority, before proceeding/appearing in the examination, as the case may be.
- I do hereby declare that granting such permission will not affect or hamper my day to day official work. If, it will hamper, the said permission would be withdrawn immediately.
- I will bear the whole expenses involved thereof for appearing in the examination.
- The permission in this regard is not guaranteed to release me from CLW/Chittaranjan, if I shall be selected by the other organization or outside Railways.
- No Criminal Case/DAR/Vig. is pending against me, which can debar me for obtaining such permission.
- I will abide by the general conditions of rules applicable herein by the Railways, from time to time.

Encl: (i) Photocopy of Valid Railway Identity Card (both side).
(ii) Photocopy of Recent Pay Slip.
(iii) Complete Photocopy of Examination Notification and other documents.
(iv) Photocopy of Online/Offline Registration clearly mentioning the various posts for which candidate is applying.
(v) Photocopy of Caste Certificate(SC/ST/OBC) & PH/PWD Certificate(if opted).
(vi) Photocopy(s) of Previous NOC in the current year(if any).
NOTE: Please ensure submission of the enclosures from (i) to (vi) to avoid rejection.

19. Contact/Phone Number of Employee:			
		20. Signature of Employee	
21. I.D Card No.:	22. I.D Card Date of Issue:	23. Place:	
	/ /20	24. Date:	/ /20

FOR OFFICIAL USE ONLY

- The particulars have been duly filled in by the employee and the same is verified.
- No DAR case is pending against the above named employee.

(Signature of the Estt. Controlling Officer)
with Designation & Stamp
Date: ___/___/20___

Forwarded to CPO/CLW for necessary action.