

CLW/CHITTARANJAN

No. MB/40/CBS/W/Misc./CEA

Dated: - 28/03/2023.

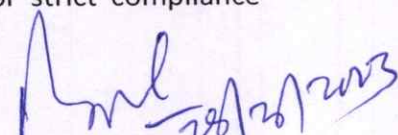
APO/W/M,
CLW/CRJ.

Sub: - Submission of claim for Children Education Allowance /
Hostel subsidy for the academic year 2022-23 onwards.

Subsequent to the recent shifting of part of Ruling Section/W, dealing with the CEA cases, to CBS/W Section under APO/HQ (from Dy.CPO/W), all concerned employees working under the control of Dy. CPO / W and who are eligible to claim CEA/ Hostel subsidy for their wards and who used to submit their applications in Dy. CPO/W's Office on previous occasions, may now be advised to submit their application(s) for the above purpose (for the academic year 2022-23 onwards), completed in all respect along with the required documents in their respective Office / Section / Shop Office from where these should be sent to CBS/W section in a bunch form repeat in a bunch form with a forwarding letter **instead of piecemeal basis** by the concerned Office / Section through peon book from 1st week of April 2023 onwards. **Applications in piecemeal basis will not be accepted.**


The applications so received in the section may please be sent to CBS/W once in a week instead of daily basis for smooth functioning of the section. The applicants may also be advised to provide their contact / Mobile number in the application to ease the communication if, required.

This may please be treated as MOST URGENT. This should also be given wide publicity among all concerned (Offices & Shops) under Dy. CPO/W for strict compliance please.


Asstt. Personnel Officer/HQ
CLW/CHITTARANJAN

Copy to :-

Dy. CPO/W : - for kind information and to arrange for necessary circulation please.


Asstt. Personnel Officer/HQ
CLW/CHITTARANJAN