

कार्मिक विभाग/Personnel Dept.
चि.रे.का/चित्तरंजन/CLW/Chittaranjan

No. GMA/Genl./220/ (Duplicate) (New)

Date :- 10.03.2021

NOTIFICATION

Sub :- Filling up of vacancy for the post of Chief Law Asstt. In Level -07 RS(RP)
Rules'2016 against 60% promotional quota .


Applications are invited from serving permanent Railway employees of CLW/Chittaranjan for filling up the vacancy of Chief Law Asstt. In Level - 07 RS(RP) Rules'2016 against 60% promotional quota as per conditions stipulated under:-

01.	No. of vacancy	01(One) Break up of vacancy UR – 01, SC – 00 , ST – 00
02.	Eligibility conditions	All Group 'C' employees to fulfil the following condition:
03.	i. Level	Level-02 & above up to Level-06 irrespective of the Departments in which they may be working. Those who are granted Level-02 under MACP Scheme are not counted for determining the eligibility.
04.	ii. Length of Service	05years regular Gr.-C Railway service as on date of notification. i.e. as on 10.03.2021
	iii. Educational Qualification	Graduation in Law (LLB) from a recognized University irrespective of the Department (Xerox copy of Provisional /Original certificate is to be enclosed)
05.	Mode of selection	The selection will be on the basis of Written Test followed by Viva-Voce. In terms of Railway Board's order RBE No 196/2018, 100% objective (multiple choice) type questions would be set for conducting Written Examination. The examination will be conducted on OMR sheet. Candidates secured 60% in written test are eligible to be called for Viva-voce. Panel will be formed in the order of overall merit provided they secure 60% in written examination and in aggregate also. There will be no classification of outstanding and no relaxation of marks for reserved category employees.
06		Blue colour ball point pen is to be used in examination & on OMR sheet. There will be question in official language (optional) for at least 10% of the total marks prescribed. There will be no supplementary examination for the absentees under any circumstances as this is general selection post. Panel will be formed in the order of merit.
07	Syllabus	Enclosed as Annexure-I
08.	Application form	Enclosed Annexure-II Full care should be taken while filling up application form. Incomplete application form will be rejected.
09.	Other conditions	No pre-promotional training will be given to the applicants, since it is a non-safety category.
10.	How to apply	Applicants should fill up application form after thoroughly reading the eligibility conditions, syllabus & submit the filled in application form with enclosures to their respective Controlling Officer. The applications received from the employees directly at PCPO's office without certification by the concerned Personnel Officers will be rejected. Any act of wrong or misleading information will be taken up under DAR.

11.	Last date for submission/ forwarded of application form.	Last date for submission to Controlling Officer on 30.03.2021 and same has been sent to the APO/Admn. in PCPO's office, CLW on or before 05.04.2021.
12.	Forwarding of application by units	The controlling Officer should send the applications in the prescribed proforma to the respective Establishment controlling officer by 30-03-2021 . The Establishment controlling officer should verify the correctness of the particulars furnished by employees in their application with their respective SR's and forwarded only the eligible applications to the APO/Admn in PCPO's office/ CLW on or before 05.04.2021 in a bunch with remarks "Checked & found correct" . In case no applications received a NIL statement may be sent . The applications of the employees whose service cannot be spared in the event of their being selected need not be forwarded . If the staff is undergoing penalty or is under suspension or any departmental proceeding have been initiated for minor/major penalty the particulars of such employees should be advised with details along with the applications. All applications should be sent through special messenger . Application received after closing date will not be accepted.

The applicants may also visit Website <https://clw.indianrailways.gov.in> for Notification, Syllabus, application form.

DA :- Annexure I & II


(B.P.Naik)

Asst. Personnel Officer/Admn.
for Principal Chief Personnel Officer

Copy forwarded to for information & you are requested to kindly give wide publicity amongst the staff under your control of the said notification:-

1. Secy. to GM/CLW/CRJ : for kind information of GM
2. PFA, PCEE/CLW, PCME, PCMM, PCEE/Dankuni, SDGM & CVO, PCPO, PCMO, PCE, CEE/Loco, CEE/D&D, CMM-HQ/CRJ, CMM-Mech./CRJ, CMM/Elect/DKAE, CMM/Genl./DKAE, CMM-TM/CRJ, CEE/TM, CEE/Loco/Dankuni, CEE/PI & Insp., CEE/Inspection Cell/CLW/Mumbai, CEE/Inspection Cell/CLW/Delhi, CME/Loco, CME/Mfg, CME /SF, Dy.GM, Hospital Administrator, Dy.CME/SF, Dy.CME/Plant, Dy.CME/ELB, Dy.CME(Mfg), Dy.ELA, Dy.CME/ELF, Dy.CME/DKAE, Dy.CMM(HQ),
3. Dy.CMM(P), Dy.CMM(D), Dy.CMM-I/Kol, Dy.CMM-II/Kol, Dy. CMM-III/CRJ, Dy.CMM-IV/Kol, Dy.CMM/System/Con, Dy.CVO, Dy.CEE/M, Dy.CEE/Loco, Dy.CEE/TMM, Dy.CEE/TMD, CQAM, Dy.CEE/P&I, Dy.CEE/D&D/II/CLW, Dy.CEE/Dankuni, Dy.CEE/D-II, Dy.CEE/D/Conv. Loco, Dy.CEE/I&D/Mumbai, Dy.CEE/I&D/Delhi, Dy.CEE/I&D/Bangalore, Dy.CEE/Loco Assembly, Dy. Secy. to GM, Dy.CPO(W), Dy.CPO(G&A), Dy. FA&CAO-I, Dy. FA&CAO/Dankuni, Dy. FA&CAO-II, Sr. EPDM, Dy. CE, OSD/General, DEN, , Sr.PRO, PTTC, Sr. ADGM, SPO(W)E, Asst. Secy.(Confdl) to GM, APO(HQ), AWO, APO(Res), ASTE, LO/CLW, OS/Law Cell.
4. APO(HQ) : He is requested to upload the above notification in CLW website.
5. Joint Secretary Staff Council.
6. Secretary, AISCSTREA/CLW Zone. & Secretary, AIOBC/CLW Zone.
7. Notice Board.


10/03/2021

for Principal Chief Personnel Officer

Syllabus for Filling up of vacancy for the post of Chief Law Asstt. In Level -07 RS(RP) Rules'2016 against 60% promotional quota

- i. General knowledge of constitution of India & all statutes which are of frequent application for railway working.
- ii. General knowledge of procedural LAW /CPC, Civil Rules of practiced Evidence Act, Railway Act, Indian contract Act, Provisions of constitution regarding employment & protection given to Govt. Servant, Limitation Act, Human Rights protection Act. Arbitration & Conciliation Act. Administrative Tribunal Act, RCT Act, RTI Act 2005 , Consumer Protection Act, Labour Laws such as Industrial Dispute Act, W.C Act, Taxation enactment like Sales Tax, Entry Tax etc. Environmental Laws Land Acquisition Act, PP(EOU) & Wages Act etc.
- iii. General knowledge of Railway working in its various branches with special reference to:
 1. Personnel Branch: DAR cases & Settlement cases, Selections PF & Pension Rules, Court Attachment of Salaries & Settlement dues.
 2. Commercial Branch: Claims Rates & Development.
 3. Accounts Branch:- Disposal of Attachment & prohibitory orders from the court.
 4. Works Branch: Execution/ Extension of Agreements Indemnity Bond, Power of Attorney, Guarantee Bond etc.
 5. Official Language policy (Optional).


10/03/2021

Annexure-II**APPLICATION FORM FOR THE POST OF CHIEF LAW ASSISTANT
IN LEVEL-07 RS(RP) RULES'2016 AGAINST 60% PROMOTIONAL QUOTA**Passport size
photograph with
signature

SN	Particulars	
01.	Name (in Block letters)	
02.	Father's Name (in Block letters)	
03.	Present Designation (Mention only regular designation)	
04.	Present Pay, level (Mention only regular Level & not in MACP Scheme)	
05.	Office & Station	
06.	Employee Number & B. U. No.	
07.	Date of Birth	
08.	Date of Appointment a. to service b. to the present post(mention regular/ ex. cadre)	
09.	Length of non –fortuitous Group 'C' service in this Railway as on date of notification	
10.	Qualification (Academic): Graduation or Post Graduation in LAW from recognised University with year of passing. *Certificates to be attached, self attested with date	
11.	Whether belong to SC/ST *Certificates to be attached, self attested with date	
12.	Brief particulars of experience in legal field in official duties with a view to bring out the aptitude of the employee for the post applied for	
13.	Contact No. Rly. Mobile if any	
14.	List of enclosures	

I declare that the particulars and documents furnished above are correct and true and I am liable for departmental action under DAR if the same are found to be false or fabricated later .**I also agree that my candidature may be rejected , if I am found ineligible for above selection at any stage.**

Date:

Station:-

Signature of the employee

No. GMA/GenI/220/(Duplicate)(New)

Date :- 10.03 .2021

Forwarded to the Asstt. Personnel Officer (Admn), Office of PCPO/CLW/CRJ

Particulars given by the employee in Columns No. 1 to 11 have been verified with the Service Records and found to be correct.

Signature of the Controlling Officer

Name:

Designation:

Date & Station:

Office Seal

Application Accepted / Rejected

If rejected grounds of rejections:

Signature of the Personnel Officer

(To be signed by competent authority)

