## **ELECTION URGENT**

## **CLW/ CHITTARANJAN**

No. GM/G/120

Date: 04.05.2023

Principal/ CHS (English Medium)

Sub: Booking of Vivekananda Auditorium in connection with Area committee Elections, 2023

Area Committee Election is scheduled to be held on 14.05.2023. In order to conduct the election smoothly, a training programme has been chalked out to train the Presiding Officers and Polling Officers on 10.05.2023 at 15.30 hrs. at Vivekananda Auditorium, CHS (English Medium), CLW, Chittaranjan.

Hence, please arrange to book the above auditorium as per date and time fixed.

## Copy:

- 1. Dy. CPC/W: They are requested to depute all Welfare Inspectors on the above date, time & place fixed.
- 2. ACMS/PH: for inf. and necessary action.
- 3. SC/ RPF: for inf. and necessary action.
- 4. APO/HQ: for imparting necessary training on above date, time & place fixed.
- 5. ASTE: He is requested for the arrangement of the PA system at the above venue.
- 6. AEE/M for inf. & n/a
- 7. Principal TTC: Booking of Bhadwar Hall on 10.05.2023 vide letter of even no. dtd; 02.05.2023 is withdrawn.
- 8. CHI/PH: for inf. and necessary action.
- 9. SSE/ H & H: for inf. and necessary action.
- 10. Ch. OS/G to provide sufficient Peons with arrangement of tea and snacks.
- 11. SSE Col-1: for n.a. please.

DGM