



प्रमुख मुख्य सामग्री प्रबंधक कार्यालय
OFFICE OF THE PRINCIPAL CHIEF MATERIALS MANAGER
चित्तरंजन रेल इंजन कारखाना
CHITTARANJAN LOCOMOTIVE WORKS
चित्तरंजन CHITTARANJAN-713331

L/No: PCMM/CRJ/GAZ

Dt.30.12.2020.

Sub: Work distribution amongst Stores' Officers.

Ref: GM (P)'s Office Order No: GAZ/456/2020 dtd. 24.12.2020.

1.0. With a view to keep balance of workload as well as rearrangement of work after issuance of above referred Office Order, the following re-distribution of work is issued:

SI	CMM	Dy.CMM	New assignment of work
1.	CMM-M	Dy.CMM/M-I	All Mechanical Purchase Sections except works of Fabrication Purchase section of P-75.
1(a).		Dy.CMM/M-II	Work of Mechanical Fabrication Purchase section (P-75) and all GeM-Procurement of CLW/Chittaranjan. However, HOD of GeM procurement chain will remain unaltered i.e.CMM/G
2.	CMM/EL	Dy.CMM-I	Blue Sub-sections & Green Sub-sections of purchase sections/ DKAE and other existing work including co-ordination with HQ, Protocol duty, Res House management etc.
3.	CMM/G	Dy.CMM-G	Red Sub-sections of purchase sections/DKAE comprising with purchase of cables, Cable harness, Cable Trays, Cable Lugs, Connectors, Adhesives, Blocking Diodes, SD Sleeves, Cable Ties, Hoses, Time Relay, Max. Time Relay, DC-DC Converter, Key Multiplier Set etc. in addition to his present assignment.
3(a).		Dy.CMM/S	Existing workload is kept unaltered.

2.0. The work-load of all other officers will remain unchanged.

3.0. In addition to the above , the following alternate arrangement of officers (for SAG & JAG) is ordered:

SI	Officer	Alternate officer
1.	CMM/HQ	CMM/M
2.	CMM/M	CMM/TM
3.	CMM/TM	CMM/HQ
4.	CMM/EL	CMM/G
5.	CMM/G	CMM/EL
6.	Dy.CMM/HQ	Dy.CMM/D and vice-versa
7.	Dy.CMM/M-I	Dy.CMM/M-II and vice versa
8.	Dy.CMM/P	Dy.CMM/S and vice-versa
9.	Dy.CMM/I	Dy.CMM/G and vice-versa.

The above arrangement is issued with the approval of PCMM with immediate effect.

Secy to PCMM & AMM/HQ-II