

STORES DEPARTMENT
CLW/Chittaranjan

No. Dy CMM/D/Policy matter, dt. 23/03/2022

Sub: Alternative arrangement of depot officers in absence of any depot officers in depot/stores

At present 04(four) new depot officers (AMM/3 PH, AMM/CSD, AMM/MSD & AMM/GSD) have taken charge in depot/stores and the total no. of depot officers are 06 (Six)

In the absence of any depot officer, the following alternative arrangements are being made to look after the depot.

SL No.	Officers	Alternative
1	AMM/CSD	AMM/GSD
2	AMM/GSD	AMM/CSD
3	AMM/SF	AMM/MSD
4	AMM/MSD	AMM/SF
5	AMM/3-PH	AMM/TM
6	AMM/TM	AMM/3-PH

In case of any type of emergency, AMM/CSD will be deputed to look after of any depot.

In this connection, if CMM/TM agrees may kindly approve for further course of action.

[Signature]
23/3/22
Dy CMM/D

~~CMM/TM~~

May please approve the above proposed alternative arrangement of Stores depot officers in absence of depot officer in CLW/CRS for smooth functioning of stores depot works

[Signature]
24/03/2022

[Signature] Approved *[Signature]*
23/3/22

[Signature]
28/03/2022

[Signature]
Dy CMM/Depot